

# Secretary's Council on Library Development

James C. Kirkpatrick Building  
600 W Main  
Jefferson City, MO 65101  
Conference Room 153  
Jefferson City, MO

July 29, 2016

**Members present:** Beth Caldarello, Regina Cooper, Karla Geerlings, Rita Gulstad, Melissa Hopkins, Christie Lundy, Rebecca Marcum Parker, Mary Beth Revels, Katrina Stierholz, Scotty Walker

**Absent:** Sen. Jamilah Nasheed, Buddy Pennington, Rep. Tommie Pierson, Sen. Jeanie Riddle, Rep. Kathryn Swan, Beverly Price, Donna Bacon, James Diel,

**Guests:** Gerald Brooks, Christina Prucha, Jeanne Sullivan, Jodie Borgerding, Natasha Angell

**Staff present:** Waheedah Bilal, Andrea Dennis, Barbara Reading, Debbie Musselman, Jennifer Thompson, Becky Wilson, Shay Young, Donna Riegel and Matt Butler

The quarterly meeting of Secretary's Council was held on Friday, July 29, 2016. Geerlings served as meeting chair. The meeting was called to order at 10:00 AM.

Reading called roll of members and Council members introduced themselves.

## **Votes on Meeting Minutes**

Geerlings asked for a vote and review of the April 22, 2016 meeting minutes. No corrections were needed. Revels motioned approval of the minutes and Gulstad seconded. The minutes were approved, with none opposed.

## **Change of November Meeting Date Request**

A Council member requested a change to the November meeting date. Geerlings made the suggestion of Thursday, November 17. The date was agreed upon by all members, and the new date was set.

## **Legislative Update and FY17 Library Appropriations**

Reading announced the amounts of withholds of funds from library appropriations as announced by the Governor on July 6. \$1.5 million is withheld from State Aid; \$750,000 from the REAL Program, and \$105,000 from the Athlete and Entertainer Fund. She then discussed how the withholds would affect the State Aid and Equalization payments. She also stated that things could change because we are in an election year and we will have a new governor and new legislators in 2017. Reading asked if there were any questions.

Gerald Brooks, MLA representative then spoke about what MLA is doing about the withholds. MLA members will continue to focus on the message of how the funds are being used. They want all the senators and legislators to know how important the money really is. Christina Prucha also mentioned that everyone needs to share their personal stories. Brooks asked if there were any final questions.

Reading also mentioned that the withholds cannot be released during the September Veto session of the legislature. Generally, only the governor can release withholds.

Geerlings asked if there were any final questions.

### **FY17 Real Program Plans**

Geerlings then moved to the FY17 Real Program Plans. Reading explained that the original plan for the increase to the appropriation was to use the funds for the Heritage Quest database and for an incentive to libraries to upgrade low bandwidth connections. Reading also mentioned that now that we have withholds, adjustments had to be made to the proposed budget. Fortunately, both the HeritageQuest funding and the incentive for upgrades have been maintained, while other areas were reduced. Funding to support other databases has been reduced, but will be restored if the withheld funds are released.

Jeanne Sullivan, MOREnet representative, said MOREnet has been working with libraries to update their connectivity. They had 45 library locations participate in the upgrade program, out of 102 sites. Small and rural libraries are trying to pay for their connectivity with very small budgets. Natasha Angell, MOREnet representative, mentioned that she is very thankful for the opportunity with the State Library and they are ready for more libraries to upgrade their systems, when they are ready.

Reading then talked about the process that it took to get this program with MOREnet going. Geerlings asked for questions or comments.

### **Rollout of Tumblebooks eBook Service**

Geerlings then moved to the Tumblebooks rollout presentation by staff members Becky Wilson and Jennifer Thompson. Tumblebooks is being offered to all State Aid eligible public libraries in Missouri, as part of the Reading to Read initiative. The service was implemented in June and currently has 129 libraries participating. A training webinar was also offered to promote the Tumblebooks program. Wilson and Thompson will do a presentation about Tumblebooks at the upcoming MLA conference in October.

Thompson also discussed the issue that several libraries do not have websites to post the URL to connect to Tumblebooks. These libraries have listed the URL on posters, bookmarks, or on their Facebook pages. Thompson also mentioned that we have received only positive feedback for the program.

Rebecca Marcum Parker mentioned that she attended the webinar, and said that she could see the need for this program for teachers and parents as teachers.

Reading commented that schools are not eligible to use this service; the Tumblebooks subscription is only available through public libraries.

Geerlings asked if there were any final questions.

## **LSTA Plan Evaluation, Development of FY18-FY22 Plan**

Geerlings then moved the LSTA Plan. Debbie Musselman gave an update on the 5 year evaluation. An independent evaluator is required to see how the State Library is progressing on their goals; this evaluation is due in March 30, 2017.

Musselman then moved to the new plan for FY18-FY22 which is due June 30, 2017. She mentioned that input is needed from other sources. The State Library plans to send out a survey, gather insight from the council, present a session at the MLA conference in October, and are considering conducting webinars and face-to-face meetings to receive the input needed. Musselman also asked if the regional and webinar sessions are needed. How many should be held? What locations would be beneficial for the regional workshops?

Revels commented that the best way would be webinars because they can participate without traveling. Cooper asked for the stats and locations of the regional workshops held to develop the current LSTA plan. Reading also commented that they were considering doing all webinars. Cooper mentioned that she really liked the face-to-face workshops. Reading said after the MLA presentation on the plan they could consider putting the feedback out for comment and opinion.

## **Wolfner Library Update**

Donna Riegel presented some of the activities Wolfner Library has been doing since the previous meeting. She talked about the current circulation statistics. Wolfner Library is now participating in the braille overseas program, in which braille with low use is sent overseas to locations that do not have access to the items. Wolfner Library is now working with Calvary Lutheran School to produce braille print books, for use by parents and children reading together. She also mentioned that a deposit collection had been started at several Veterans' Homes in Missouri. They are also working on an early literacy initiative; so they can provide materials to parents and care-givers with children that have a visual impairment. On a final note, Riegel said that the Summer Reading Program had 104 enrolled this year, which is a 35% increase from previous years.

Riegel asked for final questions or comments.

## **Reference Services Update**

Waheedah Bilal spoke about the new Reference Services website updates. They now have over 3,000 library cards in use. Reading mentioned in order to access Keeping Up, a library card is needed.

Geerlings asked if there were any questions.

## **MDH/DPLA Progress Report**

Geerlings then moved the MDH/DPLA update given by staff member Matt Butler. Reading explained the definition of Missouri Digital Heritage (MDH), Digital Public Library of America (DPLA), and MOHub for the new council members. Butler provided some background on DPLA's operations and the work to gain permissions from institutions that share their collections with MDH to allow upload of the metadata to DPLA. He explained that a packet was being sent out that has the metadata waiver included. Butler also explained how the collections on MDH were separated into tiers to target different groups of institutions for permissions. He mentioned that Missouri State Library was currently the biggest contributor to the MoHub/DPLA collection.

Reading gave a little more detail on DPLA. She said a public announcement about the upload of MDH metadata has not been made; they are waiting for more materials to be uploaded. She also spoke about MOHub and the steering committee's work on strategic planning.

### **State Librarian's Report**

Reading presented the State Librarian's report and talked about the update on HB 1561 for Cedar County Library. She noted the staff changes for both Reference Services and Library Development.

She mentioned that she checked in with the School Libraries Taskforce. The taskforce gave a presentation at DESE to promote the new standards for school library services. They will be working on advocacy videos and plan to have billboards up in the Jefferson City area during the next legislative session. There were no questions or comments regarding the State Librarians' report.